



CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS
Veterans Home of California, Yountville

Located in the heart of scenic Napa Valley, the Veterans Home of California, Yountville is a community of and for veterans. Some 1,100 veterans (both men and women) live at the home. Founded in 1884, the Veterans Home of California, Yountville is the largest veterans' home in the United States. It provides residential accommodations and a wealth of recreational, social, and therapeutic activities for independent living.

To qualify for job openings, you must have State list eligibility, or reinstatement/transfer. To obtain State list eligibility, please visit the State Personnel Board website at www.spb.ca.gov

Licensed Vocational Nurse (8249)

Full – Time, Part-Time, Intermittent; Permanent – Continuous Filing

****Proposed Pay Rates \$3181.00-\$3867.00****

(Includes a compensation benefits package)

Continuous Filing

NOTE: Hiring for this vacancy is contingent upon obtaining all approvals prior to making a commitment

Description:

Under Supervision, to perform the following; the predominant duties for this position include, but are not limited to:

- ✓ Makes rounds with physician as requested and reports unusual patient conditions to physician or nursing supervisor without delay. Transcribes doctor's orders and makes out lab and x-ray slips. Gives medications and records in proper areas on Nurses' Notes. Assumes responsibility for seeing that consents, laboratory reports and charts are complete for patient going to surgery or for special treatments and that patient's are properly prepared.
- ✓ Assist with initial patient interview and assessment on admission and explains role of various staff members on the unit in absence of RN; does nursing history and assessment, orients to physical layout of ward, specific ward routine and use of call bell, assures that physical inventory of patients belongings is completed.
- ✓ Assist in formulation and revision of nursing care plans. Identifies rehabilitative potential of individual patients and plans care directed toward attaining optimum level of function as demonstrated by maintaining proper body positions and body alignment of bedfast patients, maintaining adequate nutritional fluid intake, maintaining bowel and bladder training program, assisting patients in adjusting to their disabilities and redirecting their interests, assisting patients in the techniques of ambulation and carrying out exercise as directed by the physical therapist between patients' visits, assisting and teaching the activities of daily living (feeding, dressing, grooming and toilet activities, assisting in teaching remediation and reality orientation where appropriate.
- ✓ Completes assigned weekly summaries as scheduled by the SRN on SNF and ICF wards. Documentation in these summaries will reflect the patient care plan. Assure that appropriate vital signs are taken and recorded as indicated for level of care assigned. Assures that all patients have monthly weight taken and recorded and reports any significant change to the physician immediately.
- ✓ Participates in multidisciplinary team meetings as indicated on a weekly basis and ensures updating and review of every patient care plan on a quarterly basis on SNF and ICF wards. Participates and may conduct as necessary daily patient care conference on acute ward. Participates in change of shift report and communicates pertinent information to all members of nursing team.
- ✓ Familiarizes staff with optimum standards of patient care and stimulates a positive attitude toward these standards. Insists that safety precautions and regulations for patients and staff be observed at all times.
- ✓ May give direct personal patient care as assigned by the RN.
- ✓ Working Overtime.
- ✓ Other duties as related.

Desirable qualifications:

Strong communication and customer service skills

Good work ethic

Ability to work all shifts (some weekends may be required)

Experience working with Microsoft Office (Word, Excel and Outlook)

Benefits Package

Benefit packages vary; please visit the www.spb.ca.gov website for benefit package information

Who may apply:

Applications will be accepted from individuals with permanent State Service in the class of Licensed Vocational Nurse, or working in a class eligible for lateral transfer, reinstatement or list eligibility to this class. Priority consideration will be given to candidates on the SROA list. Applications will be subject to screening and only the most qualified will be interviewed.

To Apply:

Visit our website at www.cdva.ca.gov or the State Personnel Board www.spb.ca.gov to download the application. Submit your completed State Application (Std. 678), copy of valid California LVN License and resume to: Veterans Home of CA, Yountville; Human Resources – Testing Unit; 110 California Drive; Yountville, CA 94599-1414

Testing for State Eligibility:

Visit our website at www.cdva.ca.gov OR www.spb.ca.gov for test dates and locations.

Questions:

If you have any questions or to request information concerning this posting, or need assistance in the application process, please contact our Human Resources Department in Yountville at Voice: (707) 944-4550, TDD: (707) 944-4560.

Release date: August 7, 2008